Draft Minutes for meeting on Tuesday, December 14, 6:30 – 8:00

1. Open of the Meeting and Acceptance of the Agenda 6:43
	1. Attendance
		1. Board: Beth Price, Anthony Davis, Chantay Jones, Bob Dietrich, Lynn Mentzer
2. Guests: Jon Price
3. Guest presentations, invited to make special presentations: None
4. Review and acceptance of minutes of previous meeting, November 30 Accepted
5. Reports
	1. Treasurer – status of accounts, Chantay Shared report, $1125.90 cash, liabilities $1075, including budget items for Zoom and webpage. ArbiterPay is free until they cut checks. Charge from Arbiter by amount of check. Lynn and Robin Williams have not paid.
	2. ArbiterSports – status, Anthony. As we get more into Arbiter, folks will have to create an Arbiter pay account. You will complete a form and a bank link. That will be paid direct deposit. Unclear if Arbiter pay will charge for direct deposit. How to bill: Jay Beesmeyer: We have to bill NIAA. We will send a bill for 5 officials (referee and 4 officials) and include a different amount for travel for each of Regional and State meets. NIAA will send check to NNTOA and Chantay will send 9 checks to our officials, or we will use Arbiter for the 2021 cross country payments. We will send NIAA an invoice. We will start using ArbiterPay, encourage members to set up right away.
	3. Testing and Membership – status, Beth/Jon No changes. Training Dennis presenting USATF vertical on December 16, with permission to invite NNTOA.
	4. Commissioner report, Jeff Not here, no report.
	5. Ad Hoc committee reports
		1. Bylaws (Chantay, Jon, Dennis) Met Sunday, Dec 12, with Chantay chairing. Changes on bylaws. Simplifying ranking of officials with a check off list for people being mentored Meet again Jan 23.
6. Payment (Anthony) We will always have to bill the school or district. Committee to meet as needed (Anthony, Bob and Beth)
7. Special Orders (Please advise the chairperson prior to the start of the meeting.) None
8. Old business
	1. Discuss bylaws and operating procedures revisions with respect to NNTOA shirt, Official rankings definition being discussed. Operating Procedures being updated to include USATF shirt
	2. Discuss administration fees - One fee per school district per year to cover all schools in the district. Bob talked to Jay: $25 per team per year (one girl’s and one boy’s). Charge for XC meets, and make sure our bill is clear that this is an administration fee. This will cover the costs of NNTOA making payments and other expenses. Make sure we have administration fee bills going out to the schools that participate in track and field at the beginning of the season. Could be adjusted next year. We need a communication from the schools for the meets stating the officials they request. From our fee schedule, we can figure out the bill when the officials are requested. Need discussions with each individual school about what officials are needed. Meet costs are placed on the individual school, not the county school district. Payment committee should continue discussion.
	3. Discuss meeting dates—Second and fourth Wednesdays each month selected for meetings. Next meetings: January 12 and 26.
	4. Anthony to discuss training sessions on the fourth Wednesday of each month, starting January 26 – One per month could cover five through May: throws, horizontal jumps, vertical jumps, umpiring, clerking. Starting to be done in person. February 20 in-person introduction to track & field officiating clinic for new officials at Wooster. Anthony will talk with Jon about details on this.
	5. Negotiate with outlying schools. - Reach out to those schools after winter break.
	6. NIAA coaches introduction meeting to divide up North and South schools via Zoom meeting. Don’t know date yet, probably the first week of February or last week of January.
9. New Business none
10. Points of personal privilege Anthony wishes happy holidays. Others do the same.
11. Next meetings
	1. Jan 12, Expect to send invitation to this meeting to all members of NNTOA via ArbiterSports. Link: <https://us02web.zoom.us/j/7460821545?pwd=ZHFqM0VKMXoyeXFuRFR3Q05PZnVJZz09>
12. Adjournment 7:54

\*This order may be changed by the chairman (without dissent) or by the members present or through a majority vote. General members can attend as observers. If they want to talk, they need to be recognized by the chair. The person will be allowed to talk for 2 minutes or the amount of time designated by the chair.

Draft agenda for meeting on Wednesday, January 12, 2022, 6:30 – 8:00

1. Open of the Meeting and Acceptance of the Agenda
	1. Attendance
2. Guest presentations, invited to make special presentations
3. Review and acceptance of minutes of previous meeting, November 16
4. Reports
	1. Treasurer – status of accounts, Chantay
	2. ArbiterSports – status, Anthony
	3. Testing and Membership – status, Beth/Jon
	4. Commissioner report, Jeff
	5. Ad Hoc committee reports
		1. Bylaws – Chantay, Jon, Dennis
		2. Payment – Anthony, Beth
5. Special Orders (Please advise the chairperson prior to the start of the meeting.)
6. Old business
7. New Business
8. Points of personal privilege
9. Next meetings, Jan 26, with training included.
	1. Second and Fourth Wednesday of month, 6:30-8:00. Expect to send invitation to this meeting to all members of NNTOA via ArbiterSports. Link: <https://us02web.zoom.us/j/7460821545?pwd=ZHFqM0VKMXoyeXFuRFR3Q05PZnVJZz09>
10. Adjournment

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