



Welcome to the **UCS Spirit National Pole Vault Summit!!**

The **Reno Tahoe Athletics Track & Field Club** will be transporting your poles to and from the airport and the Reno Livestock Events Center – the Vault Facility.

General Questions:

Where do I drop-off my pole(s) when I arrive at the Reno-Tahoe International Airport?

Look for the Pole Vault Summit welcome desk at the north end of baggage claim.

- ✓ *(If you ship your pole(s) via Southwest Cargo or FedEx, please provide a copy of the shipping label or air bill to RTA staff in order for us to pick up your pole(s) at the respective location.)*

Where can I locate my pole(s) at the Reno Livestock Events Center?

Your pole(s) will be in the Pavilion, which is the building attached to the Center.

What do I do with my pole(s) after my competition?***

Return your pole(s) to the Pavilion. Please place pole(s) in either the Rental truck or designated area. To ensure proper delivery of your pole(s) to the airport on your departure date please follow the following guidelines.

- If your departure date is Saturday** – Place pole(s) in area labeled Saturday flights. You must contact Reno Tahoe Athletics (RTA) staff (775) 772-4935 to confirm your departure time so your pole(s) will be at the airport before you check-in.
- If your departure date is Sunday** – Place pole(s) in Rental truck. Poles will be available for pick-up at the airport by Sunday morning 12:00am (midnight). Hired security will be monitoring these poles until 4:00pm Sunday afternoon.
- If your flight is after 4:00pm on Sunday**, members of RTA will be available to deliver your pole(s) at a predetermined time. You must contact RTA staff (775) 772-4935 to coordinate a drop off time.
- If your departure date is Monday** – Place pole(s) in area labeled Monday flights. Members of RTA will be available to deliver your pole(s) at a predetermined time. You must contact RTA staff (775) 772-4935 to coordinate a drop off time.
- If **shipping** pole(s) – Place them in area labeled shipping. **Be sure your shipping label or air bill is attached to each pole bag.** Bags without this documentation cannot be shipped to the owner.

Where will my pole(s) be at the airport for departures?

The pole(s) will be placed outside by the curb just south of the Southwest Airline skycap area. Watch for directional signage for guidance. **This information is subject to change due to airport construction. Please look for signage posted at the airport.**

Thank You for attending the National Pole Vault Summit

www.RenoTahoeAthletics.org

***Airport pole delivery may not be possible in cases of *Emergency and/or Flight Change*